

Siham Benkacem Lahlou

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909-799-0842

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PROFESSIONAL PROFILE · Experienced in all procedures and regulations related to the import/export business

- Fluent in Arabic, French, and English
- Able to communicate effectively with people from many countries/cultures
- Excellent translation skills

EDUCATION **M.B.A.**, University of Redlands, Redlands, CA 12/2003
Special emphasis in Global Business, University of Redlands, Redlands, CA 9/2004

Completed Customs Inspector courses, Customs Center, Casablanca, Morocco 6/1990

Bachelor's Degree, University of Hassan II, Casablanca, Morocco 6/1987
Major: Economics

EXPERIENCE **Main Office Inspector**, Administration of Customs & Indirect Taxes 1/1995 - 12/2000
Ministry of Economy & Finance, Casablanca, Morocco

- Authorized temporary importation or exportation of goods and monitored the status of each account to ensure that the merchandise was re-exported at the designated time frame
- Calculated tariffs and taxes on merchandise coming into the country

Inspector, Department of Vehicles, Casablanca-Exterior Region 1/1992 – 12/1995
Ministry of Economy & Finance, Administration of Customs & Indirect Taxes

- Inspected cars coming into the country and provided approval

Inspector, The Export Department of Merchandise 1/1991-12/1992
Ministry of Economy & Finance, Administration of Customs & Indirect Taxes

- Inspected all merchandise and secured approval

COMPUTER SKILLS Experienced in the use of Microsoft Word, Excel, Access, and PowerPoint